A

Adobe InDesign **Introduction to InDesign**
made by **What is Adobe InDesign**
purchased how **What is Adobe InDesign**
purpose of **What is Adobe InDesign**
used by **What is Adobe InDesign**

alignment **Text-Aligning text**

B

bold **Text-Choosing fonts and font sizes**

Bullets **Text-Bulleted and numbered lists**

business cards **Setting up a new document-Starting a business card**

C

characters **Text-Special Characters**

color **Color and creative effects**
concepts of **Color concepts**
CYMK **Color concepts**
eyedropper tool **Using the eyedropper tool; Graphics-Using color from a graphic**
gradients and **Color gradients; Common terms used in InDesign**
graphics and **Using color from graphics**
palette **Fill and Stroke**
RGB **Color concepts**
sampling **Using the eyedropper tool**
shapes and **Using the eyedropper tool; Color gradients; Color concepts**
swatches **Color gradients; Drop shadowing**
text and **Color concepts; Fill and Stroke; Using the eyedropper tool; Drop shadowing; Feathering**

CYMK **Color and creative effects-Color concepts**

D

dialogue tabs **Common terms used in InDesign**

dialogue box **Common terms used in InDesign**

documents **Setting up a new document**
business card **Starting a business card**

creating new **Document setup**
invitation, half page **Starting a half-page invitation**
margins **Document setup; Starting a business card; Starting a resume; Starting a half page invitation**
resume **Starting a resume**
setting up **Document setup**

drop shadow **Effects-Drop Shadowing**

E

effects, special **Color and creative effects**
drop shadowing **Drop shadowing**
eye dropper tool **Using the eyedropper tool**
feathering **Feathering**
graphics **Using eyedropper tool**
layering **Introduction to layering; Creating layers**

eye dropper tool **Color and creative effects-Using the eyedropper tool**
Graphics-Using color from a graphic

F

feathering **Color and creative effects-Feathering**

frames **Graphics-Compound frames; Moving multiple frames**

font **Text**

G

gradients **Common terms used in InDesign**
Color and creative effects-Color gradients

graphics **Graphics; Common terms used in InDesign**
color, extracting from **Using color from a graphic**
copyright **Copyright issues with graphics**
eyedropper tool **Using color from a graphic**
frames **Compound frames; Moving multiple frames**
locating **Locating graphics for your project**
placing **Placing graphics**
resizing **Resizing graphics**
resolution and sampling **High resolution vs. low resolution**
Using color from a graphic
text and **Filling text with a graphic; Placing text in graphics**
type of
choosing correctly **Choosing the right type of graphics**

H

I

illustrations **Graphics**

images **Graphics**

invitation **Setting up a new document-Starting a half-page invitation**

italics **Text-Choosing fonts and font sizes**

InDesign **Introduction to InDesign**

J

K

kerning **Text-Text spacing**

L

layering **Color and creative effects-Introduction to layering; Creating layers**

leading **Text-Text spacing**

lines **Shapes-Lines**

lists **Text-Bulleted and numbered lists**

M

margins **Setting up a new document-Document setup; Starting a business card; Starting a resume; Starting a half page invitation**

N

numbers **Text-Bulleted and numbered lists**

O

P

palette **Color and creative effects-Applying a gradient; Color Gradients; Creating layers; Fill and Stroke**
Shapes-Applying color to shapes

pictures **Graphics**

Q

R

resume **Setting up a new document-Starting a resume**

S

sampling **Common terms used in InDesign**
Color and creative effects-Using the eyedropper tool;
Graphics-Using color from a graphic

shapes **Shapes**
- circles (ellipses) **Ellipses (ovals and circles)**
- color and **Applying color to shapes; Color-Using the eyedropper tool**
- copying/replicating **Replicating shapes**
- complex **Creating complex shapes**
- creating **Creating shapes**
  - circles **Ellipses (ovals and circles)**
  - polygons **Polygons**
  - rectangles **Rectangles and squares**
  - squares **Rectangles and squares**
  - triangles **Triangles**
- ellipse tool **Ellipses (ovals and circles)**
- graphics and **Filling a shape with a graphic**
- lines **Drawing lines**
- moving **Moving shapes**
- ovals (ellipses) **Ellipses (ovals and circles)**
- palette **Applying color to shapes**
- rotating **Rotating shapes**
- stars **Stars**

stroke **Fill and stroke**

swatches **Color and creative effects-Color gradients; Drop shadowing**

symbols **Text-Special Characters**

T

tabs **Common terms used in InDesign**

terms **Common terms used in InDesign**
common
dialogue tabs
palettes
pasteboard
pasteboard, electronic
swatches-see also color
tools dialogue box
commands
place
tools
direct selection
eye dropper
selection

text **Text**
Color and creative effects-Color concepts; Fill and Stroke; Using the eyedropper tool; Drop shadowing; Feathering
Graphics-Filling text with a graphic; Placing text in graphics

aligning **Aligning text**
bolding **Choosing fonts and font sizes**
characters **Special characters**
choosing **Choosing fonts and font sizes**
creating **Creating text boxes**
coloring **Coloring text**
copying **Copying and pasting text**
italics **Choosing fonts and font sizes**
introduction **Introduction to text**
kerning **Text spacing**
leading **Text spacing**
lists **Bulleted and numbered lists**
pasting **Copying and pasting text**
path, typing on **Shaping text**
rotating **Rotating text**
shaping **Shaping tex**t
size **Choosing fonts and font sizes**
spacing **Text spacing**
style of **Choosing fonts and font sizes; Introduction to text**
symbols **Special characters**
text box **Creating text boxes; Resizing text; Moving text; Typing and placing text; Rotating text**
tracking **Text spacing**
wrapping **Text wrapping**

text box **Text-Creating text boxes; Resizing text; Moving text; Typing and placing text; Rotating text**

tools **Common terms used in InDesign**

Color and creative effects-Using the eyedropper tool

Shapes-Ellipses (ovals and circles)

type **Text**

typeface **Text**